## **Clark Library**



- Circulation Policy: You may check out 3 library books at a time for 2 weeks at a time.
- You may renew books for an additional 2 weeks by taking the book into the Library for scanning.
- Hall passes are required throughout the school day while classes are in session.
- No hall passes are required before school, at break, at lunch, or after school.
- Turn in books any time in our outside book drop.
- Fiction books are organized alphabetically by author's last name.
  Hardback fiction begins with FIC with the first three letters of author's last name on the second line. Paperback fiction begins with PAP.
- Nonfiction books are organized by the Dewey Decimal System. For example, biographies are categorized under "921".
- Destiny Discover is a free online catalog allowing students and staff an easy way to find out what books are available in the library.
   Patrons can search by author, title, or subject.
- Students may put books on hold.
- Students may request books to be placed on our "order wish list."
- The library subscribes to The Fresno Bee and students may read it while in the library.
- Reference books stay in the library and cannot be checked out.
- The library offers audiobooks called "Playaways" for students to check out.